# NABMA DIPLOMA COURSES 2023 - APPLICATION FORM

Please indicate which Nabma Diploma you are applying to enrol for?

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**National Diploma in Markets Administration**

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**London Diploma in Markets & Street Trading Administration**

The completed form should be returned BY EMAIL to: diploma@nabma.com

Or a hard copy can be completed and posted to: NABMA. The Guildhall, Oswestry, Shropshire, SY11 1PZ

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| **PROPOSED PROGRAMME OF STUDY**  |
| * I wish to apply to participate in the Nabma Online Diploma course
* I have read and understood the Programme Handbook & Student Guide.
* I have access to a computer, Zoom, & Word (or equivalent) software
* I am able to attend the online sessions detailed in the handbook
* I am able to carry out personal and internet research in support of my assignments
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| **1. CONTACT DETAILS**  |
|  Full Name and Title: | Mr/Mrs/Ms:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Date of Birth  | D | D | M | M | Y | Y | Gender: □ Female □ Male |
| Your Local Authority,Company or Organisation: Your Office Address:Post code:Your Tel No. - Office:Your Work Mobile:Your Work Email Address:  |   |
| **2. HOME CONTACT DETAILS**Your Personal Address:Post code: Your Home Tel No:Your Personal Mobile No:Your Personal Email address: **Which email address do you want us to use to contact you? Work…. Home …..**  |  |

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| **3. EDUCATION****Qualification(s) in support of proposed application**Please provide details including results of all higher education examinations or professional certificates passed or to be taken, starting with the most recent |
| Educational Establishment | Subject |  YearFrom To | Qualifications Obtained/Expected | Result/Class of Award | F/time or P/time |
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| **4. CURRENT EMPLOYMENT HISTORY****Work experience in support of proposed application (starting with the most recent)** |
| Name and Address of current (or most recent) Employer | From |  To | Job title and brief overview of responsibilities including the number of people for whom you are responsible and budgets etc. |

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| **3. Nabma training** **Have you attended any Nabma training courses in the last 12 months? Please give details** |
| Course  |  |  | Venue |  | Date |

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| **5. SOURCE OF FUNDING OF PROPOSED APPLICATION** |
| Please note that the fee for the Diploma Programme is:£1000 + vat for Nabma members£1250 + vat for non Nabma members*Who is paying your fee?*  YOUR EMPLOYER? (please state details of employer) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ YOURSELF? OTHER? (please state) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*Nabma prefers that you pay the full fee upon enrolment on the Programme.*Do you intend to do this? \_\_\_\_\_\_\_\_\_\_\_\_OrWould you wish to pay half the fee upon enrolment on the Programme, then the other half in April 2022 in order to spread the cost over two financial years? \_\_\_\_\_\_\_ |
| **Order Number** if available |

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| **7. SIGNATURE OF CANDIDATE** |
| I certify that the information I have given is complete and accurate. I have read the Programme Handbook including the note about false statements and omissions. I give my consent for my personal data to be processed within the terms of the Data Protection Act.Signed (type your name if sending by email) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date |

*Dear Applicant*

*Should you have any query at all about this form or about the Diploma Programme, please do not hesitate to email me at* *diploma@nabma.com* *or telephone* ***07756 326 022****.*

*Best wishes*

*Stephen Pickering*